



Minutes of the Meeting

AY 2024-25, Q1 (1st) Institution's Innovation Council Meeting

November 29, 2024

Presided by: Dr. Priestly Shan Boaz

Convened by: Dr. Sasmita Bal

Other Attendees: Those who have attended the meeting are marked as present (P) in the table below.

Total Attendees: 20/22

Sl. No.	Position	Name & Designation	Attendance
1.	President	Dr. Priestly Shan Boaz , Vice-Chancellor	P
2.	Vice-President	Dr. Ray Titus , Pro Vice-Chancellor (Innovation and Incubation)	P
3.	Convenor	Dr. Sasmita Bal , Associate Professor, Mechanical Engineering	P
4.	Internship Coordinator	Ms. Shweta Ramesh , Senior Manager-Corporate Relations, Office of Career Advancement and Networking	P
5.	IPR Coordinator	Prof. S. Chakravarthy Naik , Assistant Professor, Alliance School of Law	P
6.	Startup Activity Coordinator	Dr. Mohit Hemanth Kumar , Assistant Professor, Mechanical Engineering, ASAE	P
7.	ARIIA Coordinator	Dr. Himanshu Puri , Assistant Professor, ASOB	P
8.	NIRF Coordinator	Dr. Athira B Kaimal , Assistant Director, IQAC	P
9.	Innovation Activity Coordinator	Dr. Harinath Aireddy , Associate Professor, EEE, ASAE	P
10.	Social Media Coordinator	Mr. Arun M Ravindran , Associate Director - Business Processes and Operations, Office of Marketing and Communication	P
11.	Member	Dr. Indu Sharma , Assistant Professor, ASOB	P
12.	Member	Dr. Neha Advani , Associate Professor, ASOB	P
13.	Member	Dr. Abhishek Sarma , Assistant Professor, ASOL	A

14.	Member	Dr. Tina Babu , Assistant Professor, ASAC	A
15.	Member	Dr. Rekha R Nair , Assistant Professor, ASAC	P
16.	Member	Dr. Rydhm Beri , Assistant Professor, ASAC	P
17.	Member	Dr. Deepshikha Rathore , Associate Professor, Department of sciences	P
18.	Member	Dr. Sheila Mahapatra , Professor & Associate Director - Research (Academics)	P
19.	Member	Prof. Hariprasad Thimmegowda , Assistant Professor, AE, ASAE	P
20.	Member	Prof. Parul Sachdeva , Assistant Professor, Department of Design, Alliance School of Liberal Arts and Humanities	P
21.	Member	Prof. Asha Rani N R , Assistant Professor, ASAE	P
22.	Member	Dr. Aparna Pavani S , Associate Professor, ASOB	P

MEETING AGENDA

The following agenda items will be addressed:

1. Opening Remarks-

- By the Convenor, Dr. Sasmita Bal, highlighting the importance of the meeting and upcoming responsibilities.

2. Welcome Address

- By the Honorable Vice-Chancellor and President of IIC, Dr. Priestly Shan Boaz.

3. Review of Previous Activities and Performance

- Presentation of Quarter 1 and 2 IIC activities by the Convenor.

4. Discussion on IIC Structure and Member Roles

- Review and distribution of roles among council members, following MHRD guidelines.

5. Activity Planning for the Upcoming Quarter

- Planning IIC activities for October, November, and December.
- Each IA to present their plan for conducting two activities for AY 2024-25.

6. Funding and Support Initiatives

- Application process for Impact Lecture funding.
- Update on NIDHI Incubation Scheme application (Dr. Mohit).

7. Industry Engagement and Field Visits

- Planning monthly field visits for students to nearby industries, led by Dr. Indu Sharma.

8. Collaborative Partnerships

- Presentation on collaborative partnerships and future activities.

9. Annual Budget Planning for IIC

- Presentation of budget projected for 2024-25.

10. Presentation on IIC Portal Management and Report Upload status

11. Next Meeting Date Confirmation

- Schedule confirmation for the next council meeting.

12. Vote of Thanks

- Concluding remarks and appreciation by the Convenor.

WELCOME AND OPENING REMARK

The meeting commenced with the opening remarks of the Convener Dr. Sasmita Bal about the importance of this meeting.

1. Our honorable VC and **President of IIC, Dr. Priestly Shan Boaz** welcomed the Members. The Convener of IIC shared the presentation about Institution's Innovation Council IIC activities for Quarter 1 and 2.
2. Discussed the formulation and function of IIC & shared roles and responsibilities among joined council members as per the guidelines of MHRD's Innovation cell.
3. The Convener discussed the types of activities (IIC calendar, MIC Driven, and Self-Driven), features of IIC portal for monthly report submission mechanism.
4. The council decided that Dr. Mohit Hemanth Kumar will apply for the NIDHI Incubation Scheme.
5. Each IA to share their plan for conducting two activities for AY 2024-25.
6. Dr. Abhishek Sharma and Dr. Indu Sharma will plan one field visit of 20 to 30 students to nearby industries every month. The student will be shortlisted on a first-come, first-served basis.
7. All the Activities were listed and assigned as per choice for conduction.
8. Prof. S. Chakravarthy Naik will collect all the MOUs by University from Registrar office starting from Sept 2024-Aug.2025.
9. Minutes of the meeting will be Recorded by Dr. Rekha R Nair.
10. The IIC annual budget will be planned by Dr. Tina Babu and Dr. Sasmita Bal by taking help from Dr. Athira B Kaimal, Dr. Sheila Mahapatra.
11. Dr. Himanshu Puri along with Dr. Athira B Kaimal, Dr. Sheila Mahapatra and Dr. Sasmita Bal to discuss and understand the plan to accomplish various tasks mentioned in the IIC Calendar with respective responsibility holders and ascertain specific timeline for completing the activity.
12. Dr. Sasmita Bal has taken the Responsibility for the IIC portal Login to upload All Reports along with Dr. Athira B Kaimal and Dr. Mohit Hemanth Kumar.
13. Members recommended **incorporating subjects on innovation and entrepreneurship into the UG and PG curricula across the University after seeking approval of the Board of Studies (BOS).**

14. Members proposed **organizing a session on the startup and entrepreneurship ecosystem during the orientation program for new students, featuring our student startups, to inspire and encourage entrepreneurial spirit.**
15. All members of the IIC faculty recommended **the introduction of sessions or courses related to innovation and entrepreneurship specifically for IIC faculty members**, to enhance their understanding and involvement in fostering a culture of innovation within the university.
16. The Council has agreed to convene the next meeting tentatively on **14.12.2024**.
17. The Convener proposed a vote of thanks, and the meeting came to an end.
18. All members listed on the attendance sheet were present at the meeting.


Dr. Priestly Shan Boaz
President, IIC

