

## Policy Document: Course of Independent Study (CIS)

The Course of Independent Study (CIS) is designed to promote academic flexibility, intellectual exploration, and personalized learning under the guidance of a faculty mentor. This initiative allows students to pursue topics not typically covered in regular course offerings, supporting both formative and summative assessments as part of the MBA curriculum.

### Objectives

- To encourage deeper exploration of specialized topics of interest
- To facilitate self-directed and research-oriented learning
- To align independent learning with academic and career aspirations

### Structure and Format

- Each CIS involves a total of **5 mandated contact hours** with a designated faculty member.
- Faculty will assign a minimum of **25 hours of self-learning activity** which shall include Coursera course or Swayam NPTEL course **apart from the DSA components and the 1 credit workload assigned for tutorial/practical.**
- Students are required to engage in periodic discussions, presentations, or tasks assigned by the faculty.
- The CIS may be either summative (exam-based) or formative (project-based), depending on the nature of the course.

### Assessment Pattern

a) During Semester Assessment (50 Marks):

- Conducted through quiz, case analysis, written submissions, presentations, or practical assignments.
- Assessed and graded by the assigned faculty.

b) Semester-End Evaluation (50 Marks):

- Summative Courses: Written examination covering CIS content.
- Formative Courses: Project report and viva-voce presentation.
- Final grading will be based on cumulative performance (out of 100 marks).

**Eligibility for Enrollment**

- It is also open to minor specialization courses which has a count of less than 10 students.
- Enrollment is subject to approval from the respective school and central academic office.

**Eligibility Criteria for Semester End Exams:**

- Attendance for the in-person contact hours (5 hours) are mandatory.
- Students should complete the minimum 25 hours of Self-learning courses assigned by the faculty.
- All DSA submissions assigned by the faculty are compulsory, and a minimum of 50% score (25 out of 50 marks) is required.

**Roles and Responsibilities**

- Student: Responsible for timely submission of assignments, attendance in contact hours, and active participation.
- Faculty Mentor: Guide the student, assign tasks, and assess performance.
- Academic Committee: Approve CIS proposals and ensure adherence to academic guidelines.

**Important Notes**

- CIS is intended to enrich the learning experience. Students are encouraged to take full responsibility and maintain academic integrity.
- Final grades will be submitted in line with the academic calendar.
- CIS will carry credit as per the curriculum structure.
- The CIS grade will be reflected in the semester-end transcript.
- Any instance of plagiarism or academic dishonesty will lead to disqualification.

  
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