



ALLIANCE UNIVERSITY

*Private University established in Karnataka State by Act No.34 of year 2010
Recognized by the University Grants Commission (UGC), New Delhi*

INTERNATIONAL STUDENT POLICY

Name of the Policy	International Student Policy
Description of the Policy	Admission policy for International Students; & Policy on Internationalization to promote academic and research excellence
Policy Applicable to	Incoming International Students & Students going abroad for exchange programs.
Approval Authority	Academic Council
Approval Date	December 9, 2021
Responsible Office / Department	Office of International Affairs; Deans of all Schools

Date: 01 May 2022

NOTIFICATION

The Credit Equivalency Policy of Alliance University is revised based on decisions taken in Meetings dated 21 March 2022 and 11 April 2022.

The below stated Credit Equivalency Policy will be effective from 01 May 2022.

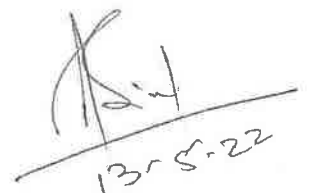
CREDIT EQUIVALENCY POLICY - INTERNATIONAL SEMESTER EXCHANGE PROGRAM

COURSE SELECTION ON SEMESTER EXCHANGE

All students on semester exchange must complete the equivalent of a full-time load while on exchange at the Partner University.

Each International Partner has its own guidelines on what type of coursework it makes available to exchange students.

1. Students must choose subjects at the Partner University, relevant to their specialization and core subjects that will be offered in that semester or the subsequent semester at Alliance University.
2. Students must take up courses equivalent to a full-time exchange semester load as per the guidelines for international students at the Partner University.
3. Students will need to provide basic subject information (course number, title, credit hours, etc.), a syllabus, and a description for each subject they take on Exchange, through a written application to the Office of International Affairs within a week of their enrolment at the partner University.
4. Students will be required to submit a copy of the official transcript from the partner university as soon as available.


13/5/22

CREDIT EQUIVALENCY POLICY

1. Waivers will be granted for both electives and core subjects of the exchange semester if the student passes in all subjects undertaken at the Partner University while on exchange.
2. Students will be granted complete waivers for all subjects offered at Alliance University while the student was on exchange semester, subject to the student completing the equivalent of a full-time exchange semester load as per the guidelines for international students at the Partner University.
3. Students will not get a waiver for subject/s due to non-completion of a similar subject/s while on exchange semester at the Partner University. For such subjects, the student will be required to write Semester End Examinations for 100 marks when the student returns from the exchange semester.


Prepared by:
Rajen Chatterjee
Director – International Affairs


Signature

Approved by:
Dr. Samir Ranjan
Associate Pro-Vice Chancellor (Academics & Research)


Signature

Approved by:
Dr. Anubha Singh
Vice-Chancellor
Chairperson – Equivalence Committee


Signature
13-5-22



ALLIANCE UNIVERSITY BENGALURU

Private University Established in Karnataka State by Act No.34 of year 2010

Recognized by the University Grants Commission (UGC), New Delhi

INTERNATIONAL STUDENT POLICY

Notification No. AU/OIA/2022/12

Dated: 02-06-2022

In accordance with the Internationalisation Policy no. AU/OIA/2022/011 dated 01-06-2022 Alliance University, welcomes international students from around the world to study at our university.

This policy outlines the guidelines and procedures for international students, studying in full-time courses of Alliance University.

1. Recruitment of International Students:

The Office of Admissions actively admits international students in full-time programs offered by Alliance University.

This policy is to be read in conjunction with the policy document detailing 'Admissions of International Students' developed by The Office of Admissions.

2. Admissions:

- 2.1 International students are required to meet the same admission standards as domestic students, including academic qualifications and admissions selection process.
- 2.2 The Office of Admissions will admit international students on full-time programs at Alliance University.
- 2.3 The Office of The Registrar will assist with document verification and onboarding process.
- 2.4 The Office of International Affairs will assist with international qualifications document verification if required.

3. Foreigners Regional Registration (FRRO):

- 3.1 The Office of International Affairs will assist all incoming international students to complete the FRRO Registration process with the FRRO local office which will provide the international students with the required Residential Permit.
- 3.2 The Office of International Affairs will assist the international students in renewing their Residential Permit every year.
- 3.3 The Office of The Registrar will inform the local FRRO Office in case an international student withdraws prematurely from his/her study program.

4. English Language Proficiency:

- 4.1 Students whose native language is not English must demonstrate that they are able to perform successfully in university-level coursework in English.
- 4.2 The university may require them to take a language proficiency test or enroll in language courses if necessary.

5. Academic Standards:

- 5.1 International students must meet the same academic standards as domestic students to maintain their enrolment status at Alliance University.
- 5.2 Students must maintain a minimum grade point average (GPA) to remain in good academic standing, and failure to meet the academic standards may result in suspension or termination of enrolment.
- 5.3 International students must adhere to the 'Rules and Regulations' and 'Student Code of Conduct' of their respective academic unit of Alliance University.

6. Office for International Affairs:

- 6.1 To promote diversity and enrich the university's intellectual and cultural environment, the Office of International Affairs will support and assist Office of Admissions and Office of Registrar in various activities related to international students studying in full-time courses of Alliance University.
- 6.2 The Office for International Affairs will coordinate in welcoming and supporting foreign students.
- 6.3 The OIA will extend all possible help to the foreign students to adapt to the new cultural environment and make their stay in Alliance University comfortable and enriching.

6.4 The OIA will facilitate networking of international students with fellow students.

6.5 The OIA will be a single point contact for foreign student's registration with FRRO/e-FRRO.

7. Support Services:

7.1 Alliance University provides various support services to assist international students in their academic and personal needs.

7.2 International students can access the Office of International Affairs for assistance with immigration, visa, and other related matters.

7.3 Additionally, students can receive academic and co-curricular support through the respective academic department, IT support services and Department of Student Support Services.

8. Legal Obligations:

8.1 International students are required to abide by all laws and regulations of India, including immigration and visa regulations.

9. Conclusion:

Alliance University is committed to providing an inclusive and welcoming environment for international students. This policy outlines the guidelines and procedures to ensure international students receive the necessary support to achieve academic success while complying with regulatory requirements.


REGISTRAR
Alliance University
Chandapura - Anekal Main Road
Bengaluru - 562106



ALLIANCE UNIVERSITY BENGALURU

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Internationalization Policy for Alliance University

Notification No. AU/OIA/2022/011

Dated: 01-06-2022

Alliance University recognizes the importance of internationalization to promote academic and research excellence, enhance the educational experience of students, and prepare them to thrive in a globally connected world.

In line with the recommendations of National Education Policy (NEP), 2020, and in accordance with the 'Guidelines on Internationalization of Higher Education' notified by UGC dated July, 2021 the Office for International Affairs has taken several measures to further strengthen Internationalization of Alliance University.

In accordance with the, "University Grants Commission (Academic Collaboration between Indian and Foreign Higher Educational Institutions to offer Twinning, Joint Degree and Dual Degree Programmes) Regulations, 2022" dated 2nd May, 2022, the University has developed an Internationalization Policy that outlines the principles and guidelines for all activities related to internationalization.

1. Goals and Objectives:

The primary goals and objectives of the Internationalization Policy of Alliance University are as follows:

- 1.1. To provide opportunities for students, faculty, and staff to engage in

international academic and research activities.

- 1.2. To attract international students and faculty to enrich the diversity and global perspective of the university.
- 1.3. To establish strategic partnerships and collaborations with reputed institutions globally.
- 1.4. To promote intercultural understanding and exchange among the university community.
- 1.5. To enhance the reputation and visibility of Alliance University globally.

2. Guidelines and Principles:

The following guidelines and principles will guide the implementation of the Internationalization Policy:

2.1. International Partnerships

- 2.1.1. The Office of International Affairs (OIA) will establish strategic partnerships and collaborations with reputed international universities for joint research, teaching, and student mobility programs.
- 2.1.2. The Office of International Affairs will endeavour to add new international program partners to create new opportunities for students and faculty of the various schools and departments of the university.

2.2. Student Mobility

- 2.2.1. The OIA will establish, encourage and offer student mobility programs and research projects in collaboration with international universities.
- 2.2.2. The Office of International Affairs will offer various international program options to students as stated below:
 - Semester Exchange Programs
 - International Summer Schools
 - Study Abroad Programs
 - Twinning Programs
 - Dual Degree Programs
- 2.2.3. The development and implementation of specific activities developed under 2.2.1 will be the subject of formal memoranda of understanding

and/or articulation agreements negotiated and entered into separately with partner university, which will deal with and detail the academic programs, financial arrangements, confidentiality, ownership and use of intellectual property, publication of articles or other work and other relevant matters.

2.2.4. It is understood that the implementation of any of the types of co-operation stated in 2.2.1 shall be based on the norms prescribed by the UGC.

2.2.5. It is understood that the accreditation and the rankings as prescribed by the UGC is to be met and complied with by the University through various departments such as Office of Quality Assurance and the Office of the Registrar as such activities come under the purview of the aforesaid offices.

2.3. Faculty and Staff Mobility

2.3.1. The OIA will promote faculty and staff mobility programs that encourage international teaching and research opportunities.

2.3.2. The Office of International Affairs will establish a panel of international faculty in order to provide maximum global exposure for students. The OIA will invite International faculty and scholars to campus for various activities including:

- Teaching
- Research
- Master Classes
- Guest Lectures
- Seminars
- Conferences
- Webinars

2.4. Language and Cultural Learning

2.4.1. The OIA will provide foreign language and cultural learning opportunities to students of Alliance University and Indian language and cultural learning opportunities to students of partner universities to enhance their intercultural competencies and communication skills.

2.5. International Recruitment

- 2.5.1. The Office of Admissions actively admits international students in full-time programs offered by Alliance University. To promote diversity and enrich the university's intellectual and cultural environment, the Office of International Affairs will support and assist Office of Admissions and Office of Registrar in various activities related to admissions of international students such as:
- 2.5.2. The Office of International Affairs will assist with international qualifications document verification if required.
- 2.5.3. The Office of International Affairs will assist all incoming international students to complete the FRRO Registration process with the FRRO local office which will provide the international students with the required Residential Permit.
- 2.5.4. The Office of International Affairs will assist the international students in renewing their Residential Permit every year.
- 2.5.5. The Office of The Registrar will inform the local FRRO Office in case an international student withdraws prematurely from his/her study program.

2.6. Global Engagement

- 2.6.1. The OIA will actively engage in international academic and research networks, associations, and forums to enhance its global visibility and reputation.

3. Implementation and Monitoring

- 3.1.1. The development of all international partnerships will be subject to approval of the Board of Management of Alliance University.
- 3.1.2. The implementation of the Internationalization Policy will be overseen by the Vice-Chancellor of the University. The Vice-Chancellor will monitor the implementation of the policy, assess its impact, and make recommendations for improvement.

4. Conclusion

- 4.1.1. Alliance University is committed to promoting internationalization to enhance the quality of its academic programs, enrich the learning experience of its students, and prepare them to thrive in a globally connected world.
- 4.1.2. The Internationalization Policy provides a framework for achieving these goals and objectives and establishes guidelines and principles for all activities related to internationalization.


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INTERNATIONAL STUDENT POLICY

Name of the Policy	International Student Policy
Description of the Policy	Policy documents for Student Exchange Program & Twinning Programs
Policy Applicable to	Students opting for twinning programs
Approval Authority	Academic Council
Approval Date	October 19, 2020
Responsible Office / Department	Office of International Affairs; Deans of all Schools



ALLIANCE UNIVERSITY BENGALURU

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STUDENT EXCHANGE POLICY

Notification No. AU/OIA/2020/025

Dated: 09-11-2020

In accordance with the Internationalization Policy, Alliance University recognizes the value of exchange programs for promoting academic and cultural exchange and enriching the educational experience of students.

To facilitate exchange programs, the university has developed an Exchange Student Policy that outlines the principles and guidelines for the admission, registration, and support of exchange students.

1. Admission and Registration

The following guidelines will govern the admission and registration of exchange students:

- 1.1. Alliance University will accept full-time students from the partner university on student-exchange basis for undergraduate or graduate study during the academic year, and, where feasible, during any of the sessions of Summer School. Acceptance for participation in the exchange does not constitute admission into any academic degree programme at Alliance University.
- 1.2. Exchange students must submit their application and supporting documents to the International Office of Alliance University. The application must include a letter of nomination from their home institution and an official transcript of their academic records.
- 1.3. Exchange students will be registered for the courses approved by their home institution and Alliance University. The registration will be subject to the availability of courses and the approval of the respective academic departments.
- 1.4. The selection procedure by which reciprocal exchange students are nominated is

the responsibility of the Office of International Affairs.

- 1.5. The candidates may be either undergraduate or graduate students of courses offered at Alliance University and meet the admission requirements of the University.
- 1.6. Exchange students must have completed at least one semester of full-time study at the partner university prior to the beginning of the exchange period.
- 1.7. The numbers of exchange students to be sent by Alliance University each year will be decided upon by mutual agreement with partner universities. Exchange students may study at the partner university for one or two semesters, depending on their needs and on the partnership agreement with the host institution.
- 1.8. Alliance University and the partner university shall try to exchange the same number of students each year. If either university is unable to designate the full quota of qualified students during any given academic year, this will not affect the other university's ability to send its exchange students. If an exchange imbalance occurs, the university having hosted the larger number of students shall be entitled to rectify any existing imbalance by sending the appropriate number of students to the other university within the timeframe agreed between both the universities.
- 1.9. Each institution reserves the right to require candidates to complete the admission documents required by each institution. The host institution shall normally accept students selected by the home institution. However, each institution reserves the right to accept or reject any candidate for admission to the institution on the basis of regular academic selection criteria and to accord such student status as may be appropriate at the time of admission. Notification of acceptance or rejection of each student shall be provided to the other institution within 30 days of the host institution's receipt of the home institution's nomination.

2. Language Proficiency

- 2.1 Students whose native language is not English must demonstrate that they are able to perform successfully in university-level coursework in English.
- 2.2 The university may require them to take a language proficiency test or enroll in language courses if necessary.

3. Visa and Immigration

- 3.1 The acceptance of exchange is conditional on obtaining the necessary immigration

and visa clearance.

3.2 The host institution will endeavor to assist in obtaining the proper documents and will guide each student through the respective immigration and admission procedures.

3.3 The immigration matters are the responsibility of the exchange student.

4. Academic Rules and Support

4.1 All exchange students shall be subject to the same academic and disciplinary regulations and class performance standards as pertain to regularly enrolled students at the host institution.

4.2 Exchange students will have the same privileges and enjoy the same access to campus facilities and amenities.

4.3 Exchange students are expected to meet the minimum academic "good standing" requirements of the host institutions prior to acceptance for study.

4.4 Alliance University will provide academic support to exchange students, including access to academic advisors, libraries, and computer facilities.

4.5 Exchange students are required to adhere to the rules and regulations of the host institution.

5. Transcript and Credit Equivalency

5.1 The host institution will provide the home institution with an adequate record of the participant's academic performance (a transcript) at the end of the relevant semester.

5.2 Courses completed by students at either institution will be treated as equivalent by the home institution according to each institution's policies.

5.3 Grading will be applied according to the system used by each host institution.

5.4 The conversion of grades from one system to the other will be determined by the exchange student's home institution.

5.5 It shall be the sole responsibility of the home institution to determine how many credit units the student may actually receive on courses taken at the host institution.

6. Housing

6.1 Exchange students will be housed in the host institution's residence halls subject to availability.

6.2 Alliance University Bangalore will provide accommodation options for exchange students, based on availability and preference.

6.3 Any students pursuing alternative housing arrangements on their own shall do so at their own risk and expense.

7. Fees

7.1 Exchange students remit their tuition fees to their respective home institution. They pay accommodation and any miscellaneous fees, if any, to the host institution.

7.2 The exchange student will be responsible for all transportation, hostel fees, living expenses and costs involved in travel to and from the host institution for the educational experience. This includes travel and personal expenses, passport and immigration expenses, excess luggage, luggage storage and independent travel.

7.3 The exchange student is responsible for all personal expenses such as telephone calls, books, field trips, etc.

8. Health and Safety

8.1 Exchange students will be required to carry adequate health and accident insurance prior to arrival, and ensure that their insurance will cover the cost of medical and hospitalization expenses during the period of exchange.

9. Orientation

9.1 Alliance University Bangalore will provide an orientation program to familiarize exchange students with the academic, administrative, and cultural aspects of the university and the host country.

9.2 Each institution will arrange for exchange students to be met at the airport on arrival and assist them with initial ground transport to the host institution.

9.3 Each institution will provide on-site orientation to exchange students and will designate a contact person assigned to address exchange students' questions or concerns regarding cultural or related issues. For Alliance University, this will be Director, Office of International Affairs.

10. Approval and Implementation

10.1 The development of all Student Exchange Agreement will be subject to approval by the Board of Management of Alliance University.

10.2 The signing authority of all Student Exchange Agreement will be the Vice-Chancellor of Alliance University.

10.3 The implementation of the Student Exchange Policy will be done by the Director of International Affairs. University.

10.4 The Vice-Chancellor will oversee the implementation of the policy.

11. Conclusion

11.1 Alliance University is committed to promoting exchange programs to enhance the academic and cultural exchange and enrich the educational experience of students.

11.2 The Exchange Student Policy provides a framework for achieving these goals and objectives and establishes guidelines and principles for the admission, registration, and support of exchange students.



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TWINNING PROGRAM POLICY

Notification No. AU/OIA/2020/026

Dated: 09-11-2020

In accordance with the Internationalization Policy, Alliance University recognizes the value of twinning programs for promoting academic and cultural exchange and enriching the educational experience of students.

To facilitate twinning programs, the university has developed a Twinning Program Policy that outlines the principles and guidelines for the admission, registration, and support of twinning programs.

1. Admission and Registration

The following guidelines will govern the admission and registration of twinning programs:

- 1.1. Alliance University will support full-time students from Alliance University for full-time undergraduate or graduate study at international partner institutions based on twinning program arrangements with international partners.
- 1.2. Eligible students must submit their application and supporting documents to the Office of International Affairs of Alliance University.
- 1.3. The selection procedure by which twinning program students are nominated is the responsibility of the Office of International Affairs.
- 1.4. After careful consideration the International Office of Alliance University will forward Nominations to the International Partner Institution.

- 1.5. Twinning Program students will be registered for the courses at the International Partner as per the mutually agreed twinning program arrangements between Alliance University and the International Partner.
- 1.6. The registration at the partner university will be subject to the availability of courses and approval of the partner university.
- 1.7. The undergraduate students should complete the minimum period of study at Alliance University as mutually agreed in the twinning program articulation agreement prior to the beginning of the twinning period and also meet the admission requirements of the partner institution.
- 1.8. The graduate students should complete the minimum period of study at Alliance University as mutually agreed in the twinning program articulation agreement prior to the beginning of the twinning period and also meet the admission requirements of the partner institution.
- 1.9. The numbers of twinning program students to be sent by Alliance University each year will be decided upon by mutual agreement with partner institutions. Twinning Program students may study at the partner university for one or two Years, as per the twinning program articulation agreement with the partner institution.
- 1.10. The partner institution reserves the right to require candidates to complete the admission documents required by each institution. The partner institution shall normally accept students selected by the home institution. However, the partner institution reserves the right to accept or reject any candidate for admission to the institution on the basis of regular academic selection criteria and to accord such student status as may be appropriate at the time of admission. Notification of acceptance or rejection of each student shall be provided by the partner institution within 30 days of receipt of the nomination from Alliance University.
- 1.11. Students enrolled on twinning programs at partner institutions will receive a transfer certificate from the Office of The Registrar, Alliance University. The Office of Examination and Evaluation will also provide the student with Semester Transcripts for the semesters completed at Alliance University.

2. Language Proficiency

- 2.1 Students whose native language is not English must demonstrate that they are able to perform successfully in the twinning program at the partner institution.

2.2 The partner institution may require them to take a language proficiency test or enroll in language courses if necessary.

3. Visa and Immigration

3.1 The student will have to obtaining the necessary immigration and visa clearance.

3.2 The Office of International affairs will endeavor to assist in obtaining the proper documents and will guide each student through the respective immigration and admission procedures.

3.3 The immigration matters are the responsibility of the student.

4. Academic Rules and Support

4.1 All twinning program students shall be subject to the same academic and disciplinary regulations and class performance standards as pertain to regularly enrolled students at the partner institution.

4.2 All twinning program students will have the same privileges and enjoy the same access to campus facilities and amenities at the partner institutions.

4.3 Twinning program students are expected to meet the minimum academic "good standing" requirements of the partner institutions prior to acceptance for study.

4.4 Twinning program students are required to adhere to the rules and regulations of the partnerhost institution.

5. Transcripts and Degree

5.1 Alliance University will provide the partner institution with an adequate record of the participant's academic performance (Semester Transcripts) at the end of the relevant semesters at Alliance University.

5.2 Courses completed by students at Alliance University will be treated as equivalent by the partner institution for advanced entry into the partner university program as per mutually agreed terms of the twinning program articulation agreement.

5.3 Grading will be applied according to the system used by the partner institution.

5.4 The student would receive the final Degree Certificate from the partner institution.

6. Housing

6.1 Twinning program students will be housed in the partner institution's residence halls subject to availability.

6.2 Any students pursuing alternative housing arrangements on their own shall do so at their own risk and expense.

7. Fees

7.1 Twinning program students remit their tuition fees to Alliance University for the period of study at Alliance University and then remit their tuition fees to the partner institution for the period of the twinning program at the partner institution.

7.2 The twinning program student will be responsible for transportation, hostel fees, living expenses and costs involved in travel to and from the partner institution for the educational experience. This includes hostel fees, travel and personal expenses, passport and immigration expenses, excess luggage, luggage storage and independent travel.

7.3 The twinning program student is responsible for all personal expenses such as telephone calls, books, field trips, etc.

8. Health and Safety

8.1 Twinning program students will be required to carry adequate health and accident insurance prior to arrival, and ensure that their insurance will cover the cost of medical and hospitalization expenses during the period of study at the partner institution.

9. Orientation

9.1 Partner institution will provide an orientation program to familiarize twinning program students with the academic, administrative, and cultural aspects of the institution and the country.

10. Approval and Implementation

10.1 The development of all Twinning Program Articulation Agreement will be subject to approval by the Board of Management of Alliance University.

10.2 The signing authority of all Twinning Program Articulation Agreement will be the Vice-Chancellor of Alliance University.

10.3 The implementation of the Twinning Program Policy will be done by the Director of International Affairs – Alliance University.

10.4 The Vice-Chancellor will oversee the implementation of the policy.

11. Conclusion

11.1 Alliance University is committed to promoting twinning programs to enhance the academic and cultural exchange and enrich the educational experience of students.

11.2 The Twinning Program Policy provides a framework for achieving these goals and objectives and establishes guidelines and principles for the admission, registration, and support of students.

